



**CITY OF SAN BRUNO
CITIZENS' CRIME PREVENTION COMMITTEE**

Approved at the May 11, 2017 Meeting

CITIZENS' CRIME PREVENTION COMMITTEE

April 13, 2017 - 7:00 p.m.

San Bruno City Hall - 567 El Camino Real

Cappuccino Conference Room #113

1. Call to Order: Meeting called to order at 7:00 p.m. by Chair Mary Mahon.

2. Attendance/Roll Call: (quorum = 4):

Chair Mary Mahon present, Vice-Chair Roberto Donlucas present, Member Peter Carey present; Member Val Morgan present, Member Rich Wong present, Member Deanna Robinson present. Member Robert Riechel was excused. A quorum was present.

Also present:

Officer Howard Hoyer and Guest Margaret Hanison.

3. Presentation: None

4. Approval of Minutes:

Roberto Donlucas moved to approve the Minutes of the March 9, 2017 meeting and Peter Carey seconded the motion. All present approved the motion except for Chair Mary Mahon who abstained due to being absent in March. The motion passed.

5. Communications & Announcements:

Mary Mahon announced that Roberto Donlucas has resigned from the Citizens Crime Prevention Committee, effective 4-13-17. Roberto has accepted a job with the San Mateo County Sheriff's Department and will be very busy. Everyone thanked Roberto for his dedication and commitment he gave to this Committee. Roberto also thanked the committee for everything he learned and he enjoyed serving his community. We will elect a new vice-chair during the next meeting.

Mary Mahon emailed all the Neighborhood Watch Block captains about CERT (Community Emergency Response Team) training in early April, presented by the San Bruno Fire Department. Anyone interested should contact the San Bruno Fire Department to sign up for this 20 hour class.



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The San Bruno Police Department will host a Tip a Cop event at the Chili's Restaurant on Wednesday, April 26, 2017 between 5:00pm to 9:00pm, Tips from the event will be donated and benefit the Special Olympics program.

On behalf of Robert Riechel information pertaining to the 'Relay for Life' event was circulated to the committee. The event will take place on April 29, 2017 10:00am through April 30th at 10:00am. The event will be held at San Bruno City Park and proceeds from the event are donated to the American Cancer Society to find a cure for Cancer.

Officer Sherry Campbell wanted to say thank you to all the committee members for their support and goodbye party the committee gave her at the end of the March meeting.

6. Staff Reports: No reports on the agenda.

7. Public Comment on items not on the agenda:

Note: The State's Brown Act prohibits discussing or acting upon any matter not on the Agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.

Rich Wong asked for some updates on Police Department press releases he had read. Officer Hoyer answered his questions and gave the committee some updates on crime in the City.

Roberto Donlucas asked about the Police Department's involvement and stance on immigration. Officer Hoyer told him that nothing has changed at the Police Department and immigrants should feel comfortable in their community and go about their daily life as usual. The committee discussed a possible future crime tip slide to ease the concerns of immigrants from illegal deportation.

8. Business

a. Neighborhood Watch:

ACTION - Neighborhood Watch.

Val Morgan conducted a Neighborhood Watch meeting, on March 28, 2017, at 7pm, at the Shelter Creek Condominium Complex. Val said about 20 residents attended the meeting, including San Bruno Police Officer Rogge and the complex security company. Peter Carey attended the meeting and gave an overview on proper door locks and security. The



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complex security company provided attendees with some safety tips. The residents were pleased with the meeting.

Marty Medina has formed a large Neighborhood Watch group in the Heart District of San Bruno. One of the neighbors in this group has requested a smaller meeting with just residents of the 200 block of Mastick Ave. The resident is also requesting a Neighborhood Watch sign for his street and group. Officer Hoyer is in contact with the resident and is working with this group to set up a meeting.

Vice Chair Donlucas assigned committee members, at the last meeting, to contact residents that inquired about Neighborhood Watch, from the Police Department survey forms. Chair Mary Mahon said she contacted 4 residents, Val Morgan contacted 1 resident and Peter Carey contacted 1 resident. The committee members said they answered questions and told the residents how to set up a Neighborhood Watch group and none of the residents were interested at this time.

ACTION – Update on Brochure Distribution

Robert generally takes care of the Senior Center and City Hall, but he was not present. Peter confirmed the Library has been stocked.

b. Crime Tips/bilingual:

Officer Hoyer provided a crime tip for “April is Distracted Driving Awareness Month”. Peter Carey moved to approve this slide and the motion was seconded by Val Morgan.

Val Morgan provided a crime tip on the importance of keeping your windows and doors locked. Rich Wong moved to approve the crime tip and the motion was seconded by Peter Carey.

The committee unanimously approved both crime tips. Both crime tips will be done in English and Spanish. Officer Hoyer will submit them to San Bruno Cable TV, post them on the CCPC webpage and submit them for posting in the Patch.

c. Upcoming Events:

Police Recognition Day on Saturday May 20, 2017. Mary Mahon circulated the confirmed sign-up sheet for the committee members. Officer Hoyer asked about supplies and items the committee would like to display at their booth. Child identification kits and Neighborhood Watch information was requested.



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Posey Parade and Community Day in the Park will take place on Sunday June 4, 2017. Committee member volunteers have been confirmed to staff an informational booth that day.

d. National Night Out

August 1, 2017 – Mary had requested input on the informational flyers for this event, specifically photos and proposed recommendations on content, including where the flyer should be distributed. Mary requested input from committee members and a discussion will be held during the next committee meeting on May 11, 2017.

e. Committee Annual Report

Mary Mahon distributed a draft of the Citizen Crime Prevention Committee 2017 Annual Report, to the committee for their feedback. The report will be given to the San Bruno City Council, on June 13, 2017. Mary Mahon requested feedback and suggested changes or additions from the committee during the next meeting. Mary Mahon asked for volunteers to present our Annual Report to the City Council. Committee members that volunteered to help present the report will be Mary, Peter, Robert and Val.

Officer Hoyer requested that committee members submit changes to Chair Mary Mahon in the next two weeks, so a more finished draft could be provided before the next meeting.

f. Embracing Technology:

Roberto Donlucas has completed the Crime Prevention Committee video about National Night Out. The video was viewed during our meeting and everyone enjoyed it and approved of its content.

Officer Hoyer will submit the video to the Chief for final approval. The committee would like this video to be posted on the City's social media sites to advertise this year's National Night Out event.

A video about the Citizens Crime Prevention Committee and Neighborhood Watch is still in the construction stages and being developed.

g. New Brochures:

The Elder Abuse informational flyer provided by Mary was shared with the committee. Officer Hoyer will conduct a further review of the flyer with Police Department personnel and provide the committee with an update.



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h. Follow-up items from residents from last meeting: None

ADDITIONAL TOPICS

i. Vice Chair Election:

Nominations for the Vice Chair position were held due to the resignation of Vice Chair Roberto Donlucas. Roberto Donlucas nominated Val Morgan for the position and Val Morgan accepted the nomination. No one else was nominated at the meeting. A vote will be held at our next official meeting.

9. Adjournment:

Meeting was adjourned at 8:05 p.m.

Minutes were taken and transcribed by Deanna Robinson

Roberto Donlucas recorded this meeting on a recording device. It will be stored for at least 30 days.